

June 9, 2022

To: M1 students enrolled in April 2022

From: Dean, Graduate School of International Cultural Studies

## Procedure for Submitting the “Research Title” Form

M1 students enrolled in April 2022 must submit your “Research Title” Form and presentation material to the Academic Affairs Office, as per the following procedures. The form can be downloaded from the GSICS website.

### 1. How to submit the “Research Title” Form

Enter your research title in the Excel format and send it to the Academic Affairs Office by the deadline via the following link: <https://forms.gle/JAmDcHxGyf9aZ6aH9>

No personal seal is required when you submit it.

- ※ Please be sure to consult with the faculty about your research topic by e-mail, etc. before you decide on your research title.
- ※ If the title is in English, please follow "Notation format of the research title and the thesis title".
- ※ If you write your name in English, please follow "How to write your name on the document in English".

### 2. “Research Title” Form Deadline

**Submission Deadline: June 30(Thu.), 2022, by 17:15** ※Strictly observed

### 3. Presentation Material Deadline

**Submission Deadline: July 15(Fri.), 2022, by 17:15** ※Strictly observed

Submit your material in MS-Word, 2 pages (A4 size paper) to the Academic Affairs Office via the following link: <https://forms.gle/GoZDuHx6f7m31Krx7>

The presentation order will be announced on the GSICS website after July 13(Wed.).

### 4. Important Notes

Please prepare your presentation material for the presentation of research title on July 27 (Wed.) or July 28 (Thu.) with the same title you registered it with.

- ※ In the past, some students have entered an incorrect research title with their presentation materials. However, it is the rule that no materials will be accepted after the deadline.
- ※ If you are unable to attend the public presentation either day above, please contact the Academic Affairs Office by June 30(Thu.).