

June 9, 2022

To: M2 students expected to complete the degree program in March 2023

From: Dean, Graduate School of International Cultural Studies

Procedure for Submitting the “Master’s Thesis Provisional Title Registration” Form

M2 students expected to complete the degree program in March 2023 must submit your “Master’s Thesis Provisional Title Registration” Form and presentation material to the Academic Affairs Office, as per the following procedures. The form can be downloaded from the GSICS website.

1. How to submit the “Master’s Thesis Provisional Title Registration” Form

Enter your provisional title in the Excel format and send it to the Academic Affairs Office by the deadline via the following link: <https://forms.gle/quFarKwkhSVFugh67>

No personal seal is required when you submit it.

- ※ Please be sure to consult with your academic advisor about your research topic by email, etc. before you decide on your provisional title.
- ※ If the title is in English, please follow "Notation format of the research title and the thesis title".
- ※ If you write your name in English, please follow "How to write your name on the document in English".

2. “Master’s Thesis Provisional Title Registration” Form Deadline

Submission Deadline: June 30 (Thu.), 2022, by 17:15 ※Strictly observed

3. Presentation Material Deadline

Submission Deadline: July 15 (Fri.), 2022, by 17:15 ※Strictly observed

Submit your material in MS-Word, 2 pages (A4 size paper) to the Academic Affairs Office via the following link: <https://forms.gle/az1NzhJzE896aMwr5>

The presentation order will be announced on the GSICS website after July 13(Wed.).

- ※ If you are unable to attend the public presentation either July 27(Wed.) or July 28(Thu.) , please contact the Academic Affairs Office by June 30 (Thu.).

4. Important Notes

Please prepare your presentation material for the master’s thesis plan presentation with the same title you registered it with.

- ※ In the past, some students have entered an incorrect provisional title with their presentation materials. However, it is the rule that no materials will be accepted after the times and dates indicated above.