

December 24, 2025

Jeongsoo Yu
Dean, Graduate School of International Cultural Studies (GSICS)
Tohoku University

Information for Applicants

1. Position:

One Assistant Professor

2. Area of expertise:

English language education

3. Subjects to teach:

Undergraduate course: English (16 classes per academic year)

4. Qualifications

1. Applicants must hold a doctoral degree and be recognized as qualified to engage in education at this graduate school. Applicants must have at least 1 year of experience teaching English at a university or other institution of higher education. However, this requirement may be waived for candidates with exceptional qualifications.
2. Applicants of any nationality are welcome, but they must be capable of performing the above responsibilities in both Japanese and English.

5. Employment Conditions

1. Tohoku University's discretionary labor system applies to this position.
2. The term of appointment is ONE year, with the possibility of extension.

6. Starting date: April 1, 2026.

7. Application materials

1. Resume with a photograph (use the official university form, downloadable from the GSICS website: <https://www.intcul.tohoku.ac.jp/english/positions-available/>).
2. List of Educational and Research Achievements (free format).
For educational achievements, applicants must specify the institutions where the courses were taught, the course titles, and the number of classes taught. Research achievements should be categorized into publications, papers, conference presentations, and others, clearly indicating whether peer review was conducted.
3. PDF files of three major papers and their summaries (approximately 300 characters in Japanese per paper)
4. Statement of previous teaching experience and aspirations for English language education at Tohoku University (approximately 1-2 A4 pages).
5. Additional information/materials may be requested if necessary

8. Deadline for Application: Friday, January 16, 2026

All materials must arrive by 5:00 p.m. (Japan Standard Time) on the above date.

9. Selection process

After screening of application materials, short-listed applicants will be invited for an interview.

- Travel expenses for the interview will not be covered.
- Applicants residing overseas may be interviewed online.

10. Submission

[By E-mail]

int-som*grp.tohoku.ac.jp (replace "*" with "@")

- Send all documents as PDF files (individually or bundled) with password protection.
- Send the password in a separate email.
- Use the subject line: "**Application Documents (English education)**"
- Please make sure to check the confirmation of receipt. If you do not receive the confirmation within two business days (excluding weekends, holidays, and other non-working days) after the submission date, be sure to call and confirm whether your application documents have been received.
- Application materials will not be returned.

11. Contact:

Administration Section, Graduate School of International Cultural Studies, Tohoku University

Tel: +81 22 795 7541

Fax: +81 22 795 7583

Email: int-som@grp.tohoku.ac.jp

12. Notes

- Tohoku University promotes **Diversity, Equity, and Inclusion (DEI)** and welcomes applications from individuals of diverse backgrounds.
 - DEI Declaration page: <https://dei.tohoku.ac.jp/en/vision/about/>
- In accordance with Article 8 of the Act on Securing Equal Opportunity and Treatment between Men and Women in Employment, Tohoku University may give preference to qualified female applicants based on fair evaluation, as part of efforts to increase the number of women in academic positions.
- Tohoku University operates one of the largest on-campus childcare networks among Japanese national universities. This includes:
 - *Kawauchi Keyaki Nursery* (22 children)
 - *Aobayama Midori Nursery* (116 children)
 - *Hoshinoko Nursery* (120 children) on the Seiryō Campus
 - A sick-child care room operated by the university hospital
- For more information on childcare support, work-life balance, research assistance, and gender equity initiatives:
 - Center for Gender Equality Promotion:
<https://dei.tohoku.ac.jp/en/about/policy/>
 - Work-Life Balance Support:
https://dei.tohoku.ac.jp/en/vision/consulting/for_family/
 - Human Resources and Planning Department website:
<https://c.bureau.tohoku.ac.jp/jinji-top/external/a-4-kosodate/>