

(For those who apply for certificates through proxies are required to attach this form.)

Letter of Proxy

To: Dean of the Graduate School of International Cultural Studies

	Date	/ / (Month/Day/Year)		
Student ID Number	Enrollment Status <small>*Please circle either one in the column on the right.</small>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Currently Enrolled</td> <td style="width: 50%; text-align: center;">Completed / Withdrawn</td> </tr> </table>	Currently Enrolled	Completed / Withdrawn
Currently Enrolled	Completed / Withdrawn			
Japanese Kana Name				
Name in Roman Letters (First-Middle-Family)				
Date of Birth Born on / / (Month/Day/Year)				

I (name) do hereby authorize

Proxy's Name		
Proxy's Address	Postal code 〒	
	Phone (home number)	
	Phone (daytime)	【mobile or office】
Proxy's Date of Birth	Born on / / (Month/Day/Year)	

to apply for certificates listed below on my behalf.

***Office use only**

事務確認および使用欄

代理人の身分証明書

- 原本により確認
- コピー貼付

Types of Certificates	Details
(Example) Academic Transcript	Two pieces of English version and two pieces of Japanese version.
Academic Transcript	
Certificate of Graduation	
Certificate of Expected Graduation	
Certificate of Withdrawal	
Certificate of Enrollment	
Certificate of Research Activities <small>(Research Students and Special Research Students Only)</small>	
Certificate of Research Activities <small>(Research Students and Special Visiting Trainees Only)</small>	
Others () <small>* Please contact the Academic Affairs Office before you apply.</small>	

* This form must be filled out by applicants themselves.

* Please attach a copy of the applicant's ID to this form. When submitting this form, the proxy must present their ID, or if the request is made by mail, a copy of the proxy's ID must be submitted.