December 23, 2019

Dear International Students

Dean, Graduate School of International Cultural Studies

2020 April move-in Application for University’s International House/University House

● Accommodations and Locations
  • University House Aobayama 468–1 Aramaki–Aza Aoba Aobaku Sendai 980–8572
  • University House Sanjo 19–1 Sanjomachi Aobaku Sendai 981–0935
  • University House Sanjo II 19–1 Sanjomachi Aobaku Sendai 981–0935
  • University House Sanjo III 19–1 Sanjomachi Aobaku Sendai 981–0935
  • University House Katahira 1–14–15 Ichibancho Aobaku Sendai 983–0833
  • University House Nagamachi 8–6–10 Nagamachi Taihakuku Sendai 982–0011
  • International House Sanjo 1 19–1 Sanjomachi Aobaku Sendai 981–0935
  • International House Sanjo 2 10–15 Sanjomachi Aobaku Sendai 981–0935
  • International House Higashi–Sendai 6–14–15 Higashisendai Miyaginoku Sendai 983–0833

【Website】http://sup.bureau.tohoku.ac.jp/housing/index_en.html

Application for New Residence

1 Room Availability

● University House Aobayama (UH Aobayama)
  A Type (Male, 11～12㎡) 45 rooms
  A Type (Female, 11～12㎡) 35 rooms

● University House Sanjo
  A Type (Male, 10㎡) 12 rooms ※Communal showers and toilets
  A Type (Female, 10㎡) 11 rooms ※
  B Type (Male, 13㎡) 16 rooms ※Private showers and toilets
  B Type (Female, 13㎡) 8 rooms ※

※A Type rooms are mainly for undergraduate students, B Type rooms are mainly for graduate students.

● University House Sanjo II
  A Type (Male, 12㎡) 35 rooms
  A Type (Female, 12㎡) 44 rooms

● University House Sanjo III
  A Type (Male, 15㎡) 28 rooms
<table>
<thead>
<tr>
<th>Location</th>
<th>Type</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>University House Katahira</td>
<td>A Type (Female, 15㎡)</td>
<td>14 rooms</td>
</tr>
<tr>
<td></td>
<td>A Type (Male, 12㎡)</td>
<td>14 rooms</td>
</tr>
<tr>
<td></td>
<td>A Type (Female, 12㎡)</td>
<td>6 rooms</td>
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<tr>
<td>University House Nagamachi</td>
<td>A Type (Male, 15㎡)</td>
<td>20 rooms</td>
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<tr>
<td></td>
<td>A Type (Female, 15㎡)</td>
<td>8 rooms</td>
</tr>
<tr>
<td>International House Sanjo 1</td>
<td>Family Room (48㎡)</td>
<td>9 rooms</td>
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<tr>
<td></td>
<td>Married Couple’s Room (46㎡)</td>
<td>10 rooms</td>
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<tr>
<td></td>
<td>Single Room (Male, 18㎡)</td>
<td>19 rooms</td>
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<tr>
<td></td>
<td>Single Room (Female, 18㎡)</td>
<td>47 rooms</td>
</tr>
<tr>
<td>International House Sanjo 2</td>
<td>Family Room (47㎡)</td>
<td>2 rooms</td>
</tr>
<tr>
<td></td>
<td>Married Couple’s Room (32㎡)</td>
<td>11 rooms</td>
</tr>
<tr>
<td></td>
<td>Single Room (Male, 16㎡)</td>
<td>38 rooms</td>
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<tr>
<td></td>
<td>Single Room (Female, 16㎡)</td>
<td>16 rooms</td>
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<tr>
<td>International House Higashi–Sendai (Main)</td>
<td>Single Room (Male, 9㎡)</td>
<td>26 rooms</td>
</tr>
<tr>
<td></td>
<td>Single Room (Female, 9㎡)</td>
<td>18 rooms</td>
</tr>
<tr>
<td>International House Higashi–Sendai (Annex)</td>
<td>Married Couple’s Room (36㎡)</td>
<td>7 rooms</td>
</tr>
<tr>
<td></td>
<td>Single Room (Male, 18㎡)</td>
<td>12 rooms</td>
</tr>
<tr>
<td></td>
<td>Single Room (Female, 18㎡)</td>
<td>6 rooms</td>
</tr>
</tbody>
</table>

2. Eligibility

International students enrolled at Tohoku University as of April 2020 are eligible (undergraduate students, graduate students, research students, non-degree students, special auditing students, special research students).

1. Students given permission to live in a dorm single room until Friday, March 13, 2020 can apply for other dormitories, but please be aware that they will be given low priority for selection. They should consider moving to an apartment as their first choice.

If students will be permitted to live in other dorms, they need to look for the place to stay and space for keeping their belongings for about 2 weeks until moving in their next dorms.

2. Students who wish to bring over family members from April can apply for a couple’s
or family room.

(3) Students currently living in an apartment or abroad who once lived in a university dorm can apply for a dorm. However, if they violated the dorm rules or disturbed other residents during their previous residence, they will not be permitted to live in a dorm again.

(4) Students planning to enter Tohoku University from this April must apply to the dorm now. If they wait to apply until after the announcement of their test results, they will miss the application deadline.

(5) Please confirm the following before applying for dormitories.

① UH Aobayama residents have to pay ¥5,900 every month (for mandatory services for all residents—bedding and housewares rental etc.) besides rent. Please note that residents cannot refuse any of the services even if they don’t need them.

② Smoking is prohibited everywhere on all Tohoku University campuses. Because university dormitories are part of the campus, residents cannot smoke in the dorms or on the premises. If you wish to smoke, please apply for a private apartment.

③ International House Sanjo 1 and Higashi-Sendai are old dormitories and their room conditions are not good. There may be mold and damage to the walls, furniture, etc. Please be aware of this when applying for them.

3 Duration of Stay
In general, one of the periods below. You can apply for UH Aobayama for 2 years or shorter, or other dorms for 1 year or shorter. Residents cannot stay in dorms for longer than these designated residence periods (excluding UH Nagamachi and IH Higashi-Sendai residents).

IH Higashi-Sendai residents can stay during their course term. Though it’s far from campus, they can stay there without moving to an apartment throughout their course term.

(1) April 1, 2020 (Wed.) ~ September 15, 2020 (Tue.)
(2) April 1, 2020 (Wed.) ~ March 15, 2021 (Mon.)
(3) April 1, 2020 (Wed.) ~ September 15, 2021 (Wed.) UH Aobayama only
(4) April 1, 2020 (Wed.) ~ March 15, 2022 (Tue.) UH Aobayama only

※1 Exchange students are allowed to apply until August 31, 2020 (Mon.) or February 26, 2021 (Fri.).

※2 In principle, students who wish to live in the dorm for periods shorter than the above are not eligible to apply.
※3 Due to room cleaning, students cannot stay in the dorms until September 30 (or March 31). I.e., you will not be able to stay in your room until the day of the commencement ceremony.
※4 Rent for final month of residence
   If students leave the dorm before the 15th of February, March, August, or September, rent and management charges for the relevant month will be half of the regular fee. However, students whose duration of stay is scheduled to end on September 15 are not eligible to receive this discount for August even if they leave before August 15. This discount applies only to the last month written on the resident’s permit.
   Please take note of this when entering your residence period if you are a short term student.

4 Rent and facilities
   Please see the accompanying sheet.

5 How to apply
   Please enter your information on the ‘Application for Tohoku University’s University House and International House’ (Form 1–1, 1–2) and submit it to the Academic Affairs Office, Graduate School of International Cultural Studies.
   Data file should be sent to us by e-mail: int-kkdk@grp.tohoku.ac.jp

   Application Deadline: January 14th (Tue) 17:15

6 Announcement of Selection Outcome
   Students will be contacted by late–February.

7 Move-in Date
   Please attend the registration meeting at your dorm on the day you arrive. After the meeting, you will receive your room key.
   Students can start moving into their dorms on the date below.

   March 24, 2020 (Tue.)

※1 Please enter April 1 for your move-in date on your application.
※2 Students cannot move in on Saturdays and Sundays.

8 Residence Permit Cancellation & Eviction
   Those who fail to move in within seven days of the start of the move-in period without providing a reason, allow unauthorized persons to stay overnight in their rooms, violate University House Management Regulations or International House Regulations, or disobey instructions issued by the university or the dormitory office, may lose their Residence Permit or be evicted.
In the past, students who disturbed other residents with disruptive behavior were reprimanded, and some were evicted. Please keep in mind that all Residence Permit holders are obliged to comport with community norms and customs, as well as dormitory rules, to ensure a pleasant living environment for all residents.

9 Notes

(1) Please be sure to confirm that every form is filled out. If any forms are incomplete, it may be taken into account during selection. If you have not received a student ID number yet, please enter ‘undecided’. If you cannot input katakana, please leave the relevant boxes blank.

(2) Research students who are planning to enter graduate school can apply only for a six-month residence period. Please apply for a residence extension if you plan to enter a Tohoku University graduate school. The residence period of UH Aobayama is different from that of the other dorms. Please enter the residence period for your first choice on your application.

(3) Students who wish to apply for a couple’s or family room must attach the documents listed below.

If family members are in Japan:
• Copy of documents proving relationship with applicant (National Health Insurance card etc.)

If family members will come to Japan later:
• Copy of documents proving relationship with applicant (marriage license etc.)
• Copy of Certificate of Eligibility for family members coming to Japan or application receipt issued by Immigration Bureau of Japan proving that they have applied for a Certificate of Eligibility.

If coming to Japan together with family members:
• Copy of documents proving relationship with applicant (marriage license etc.), passports of accompanying family members

☐ As a condition of applying, if the applicant is engaged, but not yet married, to the accompanying person, s/he must be able to submit the above documents by the date on which they will move in.

☐ Applicants who cannot provide the above documents when applying should attach a written explanation to their application, then submit the documents later.