

**Graduate Program in Global Governance and Sustainable Development (G2SD),
The Graduate School of International Cultural Studies (GSICS)**

**Application for Master's Program (2-year course)
For October 2019 Admission**

I. Aim

The aim of this graduate program is to enhance one's ability to advance global governance and sustainable development. Since the challenges associated with these tasks are complex and inter-linked, what is needed to deal with them is the ability to question conventional wisdom and to design innovative analytical frameworks on the basis of inter-disciplinary knowledge. This program intends to develop such ability through a combination of critical reviews of theories, on the one hand, and problem-oriented empirical studies, on the other.

II. Curriculum and Degree

All courses in the Master's program are conducted in English. A minimum of 30 units of course work and completion of a Master's thesis are required for the Master's degree. The degree offered is "Master of International Cultural Studies," or "Master of Interdisciplinary Studies." Students will also be offered a certificate recognizing completion of the program.

III. Application

1. Positions Available: Around 5 for the academic year 2019

2. Application Period and Admission

All application documents stated in subsection 4 below must be received between March 1, 2019 and April 19, 2019. A screening process including an interview will be conducted in June 2019 (see the table below).

Note 1: Admissions to the program take place every April and October. The descriptions in this document are applicable only to October 2019 admissions. For April 2020 admissions, please refer to documents published in the future.

Note 2: Applicants are strongly recommended to engage in prior consultation with their prospective supervisors to discuss their post-admission research plans.

Note 3: After admission, students will belong to the GSICS department that is overseen by their main supervisor and will be granted use of that department's facilities.

Admission	Applicant	Application Period	Screening
October 2019	All applicants	March 1 - April 19,2019	June, 2019

3. Application Requirements

Applicants for the 2-year Master's program should meet one of the following criteria:

- (1) Those who have graduated, or will graduate from a university in Japan established by the School Education Law of Japan (Law 26 of 1947, henceforth "the Law") by September 2019.
- (2) Those who have been granted, or will be granted a Bachelor's degree by the National Institution for Academic Degrees and Quality Enhancement of Higher Education by September 2019.
- (3) Those who have completed, or will complete 16 years of school education in a foreign country by September 2019.
- (4) Those who have completed, or will complete 16 years of a foreign country's school education by September 2019 by finishing a course conducted by an educational institution of that country via distance learning while the student resided in Japan.
- (5) Those who have completed, or will complete a university program of a foreign educational facility in Japan by September 2019, which (i) has been approved by the educational system of that country to operate the university program (graduates must be recognized as equivalent to those completing 16 years of school education in that country) and (ii) is designated separately by the Minister of Education, Culture, Sports, Science and Technology of Japan (henceforth "the Minister").
- (6) Those who have been conferred, or will be conferred by September 2019 a degree equivalent to a bachelor's degree upon completion of a curriculum that has a course term of three years or longer at a university or other school (limited to schools whose overall educational and research activities have been evaluated by the relevant country's government or a government-approved individual, or are designated separately by the Minister as having met this requirement) in a foreign country (including cases in which the student completed the curriculum by taking subjects conducted by said school via distance learning while the student resided in Japan, and cases in which the student has completed a curriculum at an educational facility that is positioned within that country's educational system as per the previous item).
- (7) Those who have graduated, or will graduate by September 2019 from a specialized course of a specialized training college (limited to courses satisfying the standards designated by the Minister

including the condition that the course duration be 4 years or longer) that has been designated separately by the Minister after the date designates by the Minister.

- (8) Those who have been designated by the Minister (refer to Notification No.5 of 1953 from the Ministry of Education).
- (9) Those who have been admitted to a graduate school of another university according to Paragraph 2 of Article 102 of the Law, and are judged by the GSICS to have attained a sufficient standard of achievement to study in the GSICS.
- (10) Those whose academic abilities are judged by the GSICS to be equal to or greater than those of a university graduate, and who are 22 years of age or older at the end of September 2019.

Note 1: Applicants who wish to apply under qualification (6) must contact the Office of Academic Affairs of the GSICS by March 1, 2019.

Note 2: Applicants that fall under qualification (9) or (10) must undergo a pre-qualification examination, and are required to submit the designated documents for this purpose to the Office of Academic Affairs of the GSICS by March 1, 2019 in order to fulfill the requirements for October 2019 admissions.

Please contact the Office of Academic Affairs of the GSICS for inquiries regarding application qualifications. See page 6 for contact information.

4. Application Procedures

(1) Application Items

- a) Application Form:** Use the prescribed form.
- b) Photograph:** Use the prescribed form.
- c) Certificate of Graduation (or Expected Graduation):** A certificate written in either English or Japanese. In the case where the original certificate is in a language other than English or Japanese, also attach the original.
- d) Academic Transcript:** A transcript issued in either English or Japanese from the university where your undergraduate degree was or will be conferred, and which bears the university's formal seal. In the case where the original transcript is in a language other than English or Japanese, also attach the original.
- e) Statement of Research Plan:** Describe your research plan in English on A4 paper in 2,000 words or fewer.

- f) A Photocopy of Formal Certificate of TOEFL® or TOEIC® Test Score or IELTS™ Band Score:** for applicants for whom English is a foreign language.
- g) A Full Text and Abstract of your Graduation Thesis or Equivalent Research Paper:** The abstract shall be written in English on A4 paper in 2,000 words or fewer.
- h) Two Letters of Reference:** They shall be written in either English or Japanese, and be sealed by the referee. One of them shall be written by one of your academic advisors of the university where your undergraduate degree was or will be conferred.
- i) Statement of Financial Position:** For foreign applicants residing abroad at the time of application. A tax payment certificate, bank certificate, or personal statement showing a sufficient financial base for studying abroad.
- j) Certificate of Residence:** For applicants who are foreign residents of Japan at the time of application, and who have resided in Japan for more than 90 days; to be issued by the head of the local municipality.
- k) Certificate of Government-sponsored Foreign Student Status:** For foreign applicants who are studying in another Japanese university as a government-sponsored student.
- l) Application Fee of ¥30,000:** If you reside in Japan, the fee should be sent by a Postal Money Order; leave the payee/recipient column of the money order blank. You can make a cash payment when you submit application forms directly to the Office of Academic Affairs of the GSICS. If you reside abroad, contact int-kkdk@grp.tohoku.ac.jp in advance regarding payment method.
- m) A Letter of Approval for Entrance:** If you want to enroll in the GSICS while maintaining employment with your organization, you are required to submit a Letter of Approval for Entrance issued by your employer.

Note 1: For applicants who have completed, or will complete an English course in Global 30 Future Global Leadership programs of Tohoku University or of other universities, the application item f) is not required in your submission.

Note 2: For item f), we will not accept IELTS™ Band Score older than two years at time of application. Although we will NOT reject TOEFL® or TOEIC® Test Score older than two years at time of application, applicants are strongly recommended to submit newer one.

(2) Submitting Application Items

The application documents must be received during the stated period by the Office of Academic Affairs of the GSICS. The application documents shall be sent by registered mail, with the words “Application

Documents Enclosed” written in red on the envelope, to the following address:

The Office of Academic Affairs

The Graduate School of International Cultural Studies, Tohoku University

41 Kawauchi, Aoba-ku, Sendai 980-8576, Japan

5. Screening Method

Applicants are screened on the basis of a comprehensive evaluation of the application documents (including academic transcript and statement of research plan), English proficiency, and an interview conducted on-location or via Skype video call/teleconferencing system by Tohoku University staff. The interview will be conducted in English or Japanese depending on the applicant’s choice, although some or all questions may be asked in English. Also, applicants are required to make an oral presentation on their previous research achievements, such as their graduate thesis, and their future research plan in the interview. Applicants will be notified of other details (such as date and time) about the interview later.

6. Announcement of Acceptance and Enrollment

- (a) The results of screening will be posted on the GSICS website on June 19, 2019.
- (b) Documents needed for enrollment will be sent to successful applicants. The deadline for enrollment procedures will be stated in the documents (the provisional date is late September, 2019).
- (c) Successful applicants are requested to pay the following fees at the time of registration:
 - ① Admission Fee: ¥282,000
 - ② Tuition Fee: ¥ 267,900 (half of the annual tuition fee of ¥535,800)

Note 1: In the case of tuition fees being revised during the period of study, the revised tuition fee amount will apply from the date of revision.

Note 2: Information on exemption of admission or tuition fees is included in documents (b).

7. Long-Term Course Program

We have adopted a Long-Term Course Program for students who have difficulty completing the course in the normal 2 years due to job-holding, housework, nursing care, and so on. Though the Master’s program normally lasts 2 years, it can be extended to 4 years. Those who wish to acquire a Master’s Degree by extending the normal 2-year completion limit can be admitted as Long-Term Course Students. Note that the maximum period of residency for the Master’s program is 4 years. Those who wish to do so must follow the instructions in the notification of acceptance, which will be delivered by mail after the announcement of acceptance, and submit prescribed documents when conducting the other entrance procedures.

Coursework for students who are deemed eligible for the Long-Term Course Program is provided in accordance with the curricula and time schedule for regular students.

The annual tuition fee for long-term course students is calculated as follows: the total amount of tuition fees for the standard term (2-year) of study is divided over the extended term (4-year) of study. For details, please contact the Office of Academic Affairs of the GSICS.

8. Others

- (1) Please note that incomplete applications will not be accepted. After receipt of the application documents, no correction is permitted, and application fees are not refundable.
- (2) Disclosure of examination results is available at the request of applicants during the fiscal year of the examination.
- (3) Appropriate support shall be provided for physically handicapped applicants. Please contact the Office of Academic Affairs of the GSICS at the earliest possible time to discuss individual needs.

9. Contact Information

If you have any questions, please contact:

The Office of Academic Affairs

The Graduate School of International Cultural Studies, Tohoku University

41 Kawauchi, Aoba-ku, Sendai 980-8576, Japan

Fax: +81-22-795-7583

E-mail: int-kkdk@grp.tohoku.ac.jp

Graduate Program in Global Governance and Sustainable Development (G2SD)
Graduate School of International Cultural Studies (GSICS), Tohoku University

APPLICATION FOR ADMISSION

Name

(Family name) (Middle name) (First name)

Date of birth

Month Day , Year

Nationality

Please check the program to which you are applying.

Master's program (2-year course)

Doctoral program (3-year course)

Please check the department overseen by your prospective supervisor.

Department of Asian and African Studies

Department of International Politics and Economy

Department of International Environment and Resources Policy

Department of Multiculturalism

* After admission, students will belong to the department that is overseen by their main supervisor and will be granted use of that department's facilities. Please check the GSICS website for the department of your prospective supervisor.

Present status (position, name and address of university or employer)

Present mailing address

Phone number _____ Fax number _____

E-mail address _____

Permanent address (if different from above)

Phone number _____ Fax number _____

Photograph

Examinee Number *		Attach photograph here. 5cm×4cm Write your name on the back of the photo. Affix securely.
Name		
Date of Birth	(DD/MM/YYYY)	
Sex (Age)	Male Female ()	

*Do not fill this box. For office use only.

- Photo must have been taken within the last three months.
- Photo must be clear and taken with a plain background.
- No hat (headwear such as turbans/hijabs etc. worn for religious purposes is permitted as long as the face is clearly visible).