

**Graduate Program in Global Governance and Sustainable Development (G2SD),  
The Graduate School of International Cultural Studies (GSICS)**

**Application for Doctoral Program (3-year course)  
For October 2019 Admission**

**I. Aim**

The aim of this graduate program is to enhance one's ability to advance global governance and sustainable development. Since the challenges associated with these tasks are complex and inter-linked, what is needed to deal with them is the ability to question conventional wisdom and to design innovative analytical frameworks on the basis of inter-disciplinary knowledge. This program intends to develop such an ability through a combination of critical reviews of theories, on the one hand, and problem-oriented empirical studies, on the other.

**II. Curriculum and Degree**

All courses in the Doctoral program are conducted in English. A minimum of 12 units of course work and completion of a Doctoral thesis are required for the Doctoral degree. The degree offered is "Doctor of Philosophy (International Cultural Studies)," or "Doctor of Philosophy." Students will also be offered a certificate recognizing completion of the program.

**III. Application**

**1. Positions Available:** Around 2 for the academic year 2019

**2. Application Period and Admission**

All application documents stated in subsection 4 below must be received between March 1 and April 19. A screening process including an interview will be conducted in June 2019 (see the table below).

Note 1: Admissions to the program take place every April and October. The descriptions in this document are applicable only to October 2019 admissions. For April 2020 admissions, please refer to documents published in the future.

Note 2: Applicants are strongly recommended to engage in prior consultation with their prospective supervisors to discuss their post-admission research plans.

Note 3: After admission, students will belong to the GSICS department that is overseen by their main supervisor and will be granted use of that department's facilities.

<b>Admission</b>	<b>Applicant</b>	<b>Application Period</b>	<b>Screening</b>
October 2019	All applicants	March 1 – April 19, 2019	June, 2019

### **3. Application Requirements**

Applicants for the 3-year Doctoral program should meet one of the following criteria:

- (1) Those who have received, or will receive a Master's degree or professional degree by September 2019.
- (2) Those who have received, or will receive a Master's degree or professional degree, or an equivalent degree from a graduate school in a foreign country by September 2019.
- (3) Those who have completed, or will complete a course conducted by an educational institution of a foreign country via distance learning while the student resided in Japan, and have received, or will receive a Master's degree or professional degree, or an equivalent degree from that course by September 2019.
- (4) Those who have completed, or will complete a graduate program of a foreign educational facility in Japan, which (i) has been approved by the educational system of that country to operate the graduate program and (ii) is designated separately by the Minister of Education, Culture, Sports, Science and Technology of Japan (henceforth "the Minister"), and have received, or will receive a Master's degree, a professional degree, or an equivalent degree by September 2019.
- (5) Those who have completed, or will complete a program at the United Nations University, and have received, or will receive a Master's degree, or an equivalent degree by September 2019.
- (6) Those who have been designated by the Minister. (Notification No. 118 of 1989 from the Ministry of Education)
  - i) Those who have engaged in research activities for 2 years or longer in universities or research institutes, etc., after graduating from a university, and who are judged, according to the GSICS's individual examination of applicants' research activities, to have reached a standard of achievement equivalent to or above the status of a Master's degree or professional degree.
  - ii) Those who have engaged in research activities for 2 years or longer in universities or research institutes, etc., after completing 16 years of school education in a foreign country, or after completing 16 years of school education by finishing a course conducted by a foreign university via distance learning while the student resided in Japan, and who are judged, according to the GSICS's individual examination of applicants' research activities, to have reached a standard of achievement equivalent

to or above the status of a Master's degree or professional degree.

- (7) Those whose academic abilities are judged by the GSICS to be equal to or greater than those of a person with a Master's degree or professional degree, and who are 24 years of age or older at the end of September 2019.

Notes 1: Applicants who will receive a Master's degree from a graduate school of Tohoku University (including the GSICS) fall under qualification (1) above, and are exempt from the fees for application and admission.

Note 2: Applicants that fall under qualification (6) or (7) must undergo a pre-qualification examination, and are required to submit the designated documents for this purpose to the Office of Academic Affairs of the GSICS by March 1, 2019 in order to fulfill the requirement for October 2019 admissions.

Please contact with the Office of Academic Affairs of the GSICS for inquiries regarding application qualifications. See page 6 for contact information.

#### **4. Application Procedures**

##### **(1) Application Items**

- a) Application Form:** Use the prescribed form.
- b) Photograph:** Use the prescribed form.
- c) Certificate of Graduation (or Expected Graduation):** A certificate written in either English or Japanese. In the case where the original certificate is in a language other than English or Japanese, also attach the original.
- d) Academic Transcript:** A transcript issued in either English or Japanese from the graduate school where your Master's degree was or will be conferred, and which bears the graduate school's formal seal. In the case where the original transcript is in a language other than English or Japanese, also attach the original.
- e) Statement of Research Plan:** Describe your research plan in English on A4 paper in 2,000 words or fewer.
- f) A Sample Research Paper Written in English:** You can submit the full text of your Master's Thesis written in English as a sample research paper.
- g) The Full Text and an Abstract of Your Master's Thesis or Equivalent Research Paper:** The abstract shall be written in English on A4 paper in 2,000 words or fewer. If you submit the full text

of your Master's thesis as a sample research paper for item f), you do not need to submit the full text for item g).

- h) A Photocopy of Formal Certificate of TOEFL® or TOEIC® Test Score or IELTS™ Band Score:** for applicants for whom English is a foreign language.
- i) Two Letters of Reference:** They shall be written in either English or Japanese, and be sealed by the referee. One of them shall be written by one of your academic advisors of the university where your Master's degree was or will be conferred.
- j) Statement of Financial Position:** For foreign applicants residing abroad at the time of application. A tax payment certificate, bank certificate, or personal statement showing a sufficient financial base for studying abroad.
- k) Certificate of Residence:** For applicants who are foreign residents of Japan at the time of application, and who have resided in Japan for more than 90 days; to be issued by the head of the local municipality.
- l) Certificate of Government-sponsored Foreign Student Status:** For foreign applicants who are studying in another Japanese university as a government-sponsored student.
- m) Application Fee of ¥30,000:** If you reside in Japan, the fee should be sent by a Postal Money Order; leave the payee/recipient column of the money order blank. You can make a cash payment when you submit application forms directly to the Office of Academic Affairs of the GSICS. If you reside abroad, contact [int-kkdk@grp.tohoku.ac.jp](mailto:int-kkdk@grp.tohoku.ac.jp) in advance regarding payment method.
- n) A Letter of Approval for Entrance:** If you want to enroll in the GSICS while maintaining employment with your organization, you are required to submit a Letter of Approval for Entrance issued by your employer.

Note 1: For current GSICS students who wish to apply to this Doctoral program, the application items f), h), i) and m) are not required in your submission.

Note 2: For item h), we will not accept IELTS™ Band Score older than two years at time of application. Although we will NOT reject TOEFL® or TOEIC® Test Score older than two years at time of application, applicants are strongly recommended to submit newer one.

## **(2) Submitting Application Items**

The application documents must be received during the stated period by the Office of Academic Affairs of the GSICS. The application documents shall be sent by registered mail, with the words "Application Documents Enclosed" written in red on the envelope, to the following address:

The Office of Academic Affairs  
The Graduate School of International Cultural Studies, Tohoku University  
41 Kawauchi, Aoba-ku, Sendai 980-8576, Japan

## **5. Screening Method**

Applicants are screened on the basis of a comprehensive evaluation of the application documents (including academic transcript and statement of research plan), English proficiency, and an interview conducted on-location or via Skype video call/teleconferencing system by Tohoku University staff. The interview will be conducted in English or Japanese depending on the applicant's choice, although some or all questions may be asked in English. Also, applicants are required to make an oral presentation on their previous research achievements, such as their Master's thesis, and their future research plan in the interview. Applicants will be notified of other details (such as date and time) about the interview later.

## **6. Announcement of Acceptance and Enrollment**

- (a) The results of screening will be posted on the GSICS website on June 19, 2019.
- (b) Documents needed for enrollment will be sent to successful applicants. The deadline for enrollment procedures will be stated in the documents (the provisional date is late September, 2019).
- (c) Successful applicants are requested to pay the following fees at the time of registration:
  - ① Admission Fee: ¥282,000
  - ② Tuition Fee: ¥ 267,900 (half of the annual tuition fee of ¥535,800)

Note 1: In the case of tuition fees being revised during the period of study, the revised tuition fee amount will apply from the date of revision.

Note 2: Information on exemption of admission or tuition fees is included in documents (b).

## **7. Long-Term Course Program**

We have adopted a Long-Term Course Program for students who have difficulty completing the course in the normal 3 years due to job-holding, housework, nursing care, and so on. Though the Doctoral program normally lasts 3 years, it can be extended to 6 years. Those who wish to acquire a Doctoral degree by extending the normal 3-year completion limit can be admitted as Long-Term Course Students. Note that the maximum period of residency for the Doctoral program is 6 years. Those who wish to do so must follow the instructions in the notification of acceptance, which will be delivered by mail after the announcement of acceptance, and submit prescribed documents when conducting the other entrance procedures.

Coursework for students who are deemed eligible for the Long-Term Course Program is provided in

accordance with the curricula and time schedule for regular students.

The annual tuition fee for long-term course students is calculated as follows: the total amount of tuition fees for the standard term (3-year) of study is divided over the extended term (6-year) of study. For details, please contact the Office of Academic Affairs of the GSICS.

#### **8. Others**

- (1) Please note that incomplete applications will not be accepted. After receipt of the application documents, no correction is permitted, and application fees are not refundable.
- (2) Disclosure of examination results is available at the request of applicants during the fiscal year of the examination.
- (3) Appropriate support shall be provided for physically handicapped applicants. Please contact the Office of Academic Affairs of the GSICS at the earliest possible time to discuss individual needs.

#### **9. Contact Information**

If you have any questions, please contact:

The Office of Academic Affairs

The Graduate School of International Cultural Studies, Tohoku University

41 Kawauchi, Aoba-ku, Sendai 980-8576, Japan

Fax: +81-22-795-7583

E-mail: [int-kkdk@grp.tohoku.ac.jp](mailto:int-kkdk@grp.tohoku.ac.jp)

**Graduate Program in Global Governance and Sustainable Development (G2SD)**  
Graduate School of International Cultural Studies (GSICS), Tohoku University

**APPLICATION FOR ADMISSION**

**Name**

\_\_\_\_\_

(Family name) (Middle name) (First name)

**Date of birth**

\_\_\_\_\_

Month Day , Year

**Nationality**

\_\_\_\_\_

**Please check the program to which you are applying.**

<input type="checkbox"/> Master's program (2-year course)	<input type="checkbox"/> Doctoral program (3-year course)
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**Please check the department overseen by your prospective supervisor.**

<input type="checkbox"/> Department of Asian and African Studies
<input type="checkbox"/> Department of International Politics and Economy
<input type="checkbox"/> Department of International Environment and Resources Policy
<input type="checkbox"/> Department of Multiculturalism

\* After admission, students will belong to the department that is overseen by their main supervisor and will be granted use of that department's facilities. Please check the GSICS website for the department of your prospective supervisor.

**Present status** (position, name and address of university or employer)

\_\_\_\_\_  
\_\_\_\_\_

**Present mailing address**

\_\_\_\_\_  
\_\_\_\_\_  
Phone number \_\_\_\_\_ Fax number \_\_\_\_\_  
E-mail address \_\_\_\_\_

**Permanent address** (if different from above)

\_\_\_\_\_  
\_\_\_\_\_  
Phone number \_\_\_\_\_ Fax number \_\_\_\_\_





# Photograph

Examinee Number *		Attach photograph here. 5cm×4cm Write your name on the back of the photo. Affix securely.
Name		
Date of Birth	(DD/MM/YYYY)	
Sex (Age)	Male Female ( )	

\*Do not fill this box. For office use only.

- Photo must have been taken within the last three months.
- Photo must be clear and taken with a plain background.
- No hat (headwear such as turbans/hijabs etc. worn for religious purposes is permitted as long as the face is clearly visible).