

2018.10.15

<< Important >>

To: M2 students expected to complete the degree program in March 2019

From: Dean, Graduate School of International Cultural Studies

## Procedure for Submitting the “Master’s Thesis Title Form” and the Master’s Thesis

M2 students expected to complete the degree program in March 2019 must submit the “Master’s Thesis Title Form” (*shūshi ronbun daimoku todoke* 修士論文題目届) and the Master’s Thesis to the Academic Affairs Office, following the procedures below.

The Form can be downloaded from the GSICS English website.

<http://www.intcul.tohoku.ac.jp/english/information/procedure-for-graduation.html>

### 1. “Master’s Thesis Title Form” Deadline

**Submission Deadline: November 30 (Fri), 2018, by 17:15.**

Place of submission: Academic Affairs Office

### 2. Master’s Thesis Deadline

**Submission Deadline: January 8 (Tue), 2019, by 17:15.**

Place of submission: Academic Affairs Office

### 3. Final Examination

**Date: January 22 (Tue) and 23 (Wed), 2019**

### 4. Public Presentation

**Date: January 24 (Thu) and 25 (Fri), 2019**

**Deadline for Presentation Materials (*rejume* レジユメ): January 15 (Tue), 2019, by 17:15.**

Submit your materials as an e-mail attachment in MS-Word format to the Academic Affairs Office. For style, please refer to the student handbook (*gakusei binran* 学生便覧).

### 5. Notes

Keep a copy of the “Master’s Thesis Title Form” for your reference.

The above deadlines (date and time) must be strictly observed.

No materials will be accepted after the times and dates indicated.