To: D2 students enrolled in October, 2016  
From: Dean, Graduate School of International Cultural Studies

**Procedure for Submitting the “Doctoral Dissertation Interim Presentation Title Form”**

D2 students enrolled in October, 2016 must submit the “Doctoral Dissertation Interim Presentation Title Form” (hakushi ronbun chūkan happyoukai daimoku todoke 博士論文中間発表会題目届) and Presentation Material (*rejume レジュメ*) to the Academic Affairs Office, following the procedures below.

The Form can be downloaded from the GSICS English website.  
[http://www.intcul.tohoku.ac.jp/english/information/presentation.html](http://www.intcul.tohoku.ac.jp/english/information/presentation.html)

1. **“Doctoral Dissertation Interim Presentation Title Form” Deadline**
   
   **Submission Deadline:** December 15 (Fri), 2017, by 17:15
   
   **Place of submission:** Academic Affairs Office

2. **Presentation Material (*rejume レジュメ*) Deadline**
   
   **Submission Deadline:** January 15 (Mon), 2018, by 17:15
   
   Submit your materials as an e-mail attachment in the MS Word format to the Academic Affairs Office. For style, please refer to the student handbook (*gakusei binran 学生便覧*).

3. **Notes**
   
   ① Keep a copy of the “Doctoral Dissertation Interim Presentation Title Form” for your reference.
   
   The above deadlines (date and time) must be strictly observed.

   ② **Presentation of the Doctoral Dissertation Interim Presentation Title**
   
   **Date:** January 25 (Thu) and 26 (Fri), 2018
   
   *Other relevant information will be posted on the Official Website.*